



Republic of the Philippines
Province of Pangasinan
Office of the Governor

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HON. AMADO I. ESPINO III
Governor

June 18, 2020

LETTER CIRCULAR NO. 2020-0202

TO : All Municipal/City Mayors
Provincial Disaster Risk Reduction and Management Officer
Provincial Employment and Services Officer
PNP Provincial Director
Provincial Health Officer and All Municipal/City Health Officers
Provincial Tourism and Cultural Affairs Office and
All Others Concerned
Province of Pangasinan

FROM : GOVERNOR AMADO I. ESPINO III

SUBJECT : ATTACHED DILG ADVISORY

Transmitted herewith is a copy of **Memorandum** from **Undersecretary Bernard C. Florece, Jr.**, Undersecretary for Peace and Order, Department of the Interior and Local Government (DILG), as forwarded by *Honorable Regional Director James F. Fadrihan*, CESO III, DILG, San Fernando City, La Union in his attached Advisory dated June 16, 2020, **relative to the Supplemental Guidelines on the Management of Locally Stranded Individuals (LSIs).**

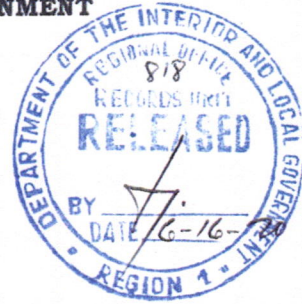
In view hereof, all Municipal/City Mayors and all others concerned shall submit the **Inventory of the Health Protocols Adopted by the provincial government units and the HUC/ICC** using the spreadsheet through bit.ly/LocalHealthProtocols.

Please be guided accordingly.


AMADO I. ESPINO III

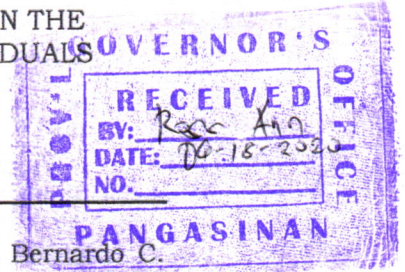


Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
 Regional Office I



ADVISORY

TO : ALL PROVINCIAL DIRECTORS
ATTENTION : LSI FOCAL PERSONS
SUBJECT : ADVISORY RE: SUPPLEMENTAL GUIDELINES ON THE MANAGEMENT OF LOCALLY STRANDED INDIVIDUALS (LSIs)
DATE : JUNE 16, 2020



In compliance with the above subject dated June 15,2020 from Usec. Bernardo C. Florece, Jr., Undersecretary for Peace and Order, please submit the **Inventory of the Health Protocols Adopted by the provincial government units and the HUC/ICC** using the spreadsheet through bit.ly/LocalHealthProtocols not later than June 18, 2020.

Likewise, Provincial/City/Municipal Helpdesk officers are reminded to coordinate with Punong Barangays, City/Municipal Health Office, and Philippine National Police in registering the Locally Stranded Individuals (LSIs). Maintain a copy of the registration form (Annex A of DILG MC 2020-087) and starting June 16,2020, encode complete data/information (**REGISTRATION DATE, FULL NAME, GENDER, CONTACT NUMBER, AGE, TYPE OF LSI, OCCUPATION, ORIGIN LGU, DESTINATION LGU, MEDICAL CLEARANCE CERTIFICATE ISSUED, TRAVEL AUTHORITY ISSUED, TRAVEL DATE, PREFERRED MAIN MODE OF TRANSPORTATION, AND OTHER ASSISTANCE NEEDED BY LSI**) to the new LSI database thru the link bit.ly/LSIData. Entries in the old database is migrated to the new database. Provincial helpdesk officers to revisit old entries to provide information to the new indicators. Further, kindly see to it that C/MLGOOs of the receiving LGU shall provide for the status of the LSI upon reaching their destination.

For compliance.


JAMES F. FADRILAN, CESO III
 Regional Director

LGMED: RGS/LCL/ff.
 mjfb

"Matino, Mahusay at Maaasahan"

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City
<http://www.dilg.gov.ph>

ADVISORY

TO : ALL LOCAL CHIEF EXECUTIVES, BARMM CHIEF MINISTER,
BARMM MINISTER OF LOCAL GOVERNMENT, ALL DILG
REGIONAL DIRECTORS AND FIELD OFFICERS

SUBJECT : SUPPLEMENTAL GUIDELINES ON THE MANAGEMENT OF
LOCALLY STRANDED INDIVIDUALS (LSIs)

DATE : JUNE 15, 2020

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- 1.0 This Advisory is issued to prescribe Supplemental Guidelines to the provisions of DILG Memorandum Circular Nos. 2020-075 and 2020-087, which define the Duties and Responsibilities of Local Government Officials, DILG Regional Directors, and Field Officers, Philippine National Police, and Others Concerned on the Management of Returning Overseas Filipinos and Locally Stranded Individuals.
- 2.0 To further strengthen the efforts to address the growing concern of locally stranded individuals, the former Sub Task Unit on the Management of Locally Stranded Individuals under the NTF Task Group Response Operations (TGRO) is elevated into a **Sub-Task Group (STG-LSI)**.
- (i) The STG-LSI, as adopted by the TGRO last 03 June 2020, shall
 - (a) continue to oversee the implementation of NTF Order No. 2020-02;
 - (b) advise the NTF on all matters and policies relating to Locally Stranded Individuals; and
 - (c) review and redraft of existing policies / regulations or in the formulation of new ones in line with the guidance of the NTF.
 - (ii) The STG-LSI shall be chaired by the Department of the Interior and Local Government (DILG) and co-chaired by the Philippine National Police (PNP). Its members shall include the Department of Transportation (DOTr), Department of Social Welfare and Development (DSWD), Department of Health (DOH), Department of Labor and Employment (DOLE), Department of Tourism (DOT), Department of Education (DepED), Commission on

Higher Education (CHED) and Presidential Communications Operations Office (PCOO).

- 3.0 Relative thereto, for purposes of harmonizing and upgrading existing local policies and procedures pertaining to the management of LSIs all across the country, all concerned are hereby advised of the following:

3.1 For All Local Government Units

Referring to the Advisory dated 28 May 2020, by the undersigned, all local chief executives at the City / Municipal level are hereby reminded to scale-up the operations of its One-Stop-Shop for the Management of Locally Stranded Individuals. Specifically emphasizing the need to strengthen the following:

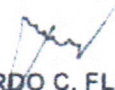
- a. Ensure registration of LSIs in the barangays;
- b. Provide assistance in securing medical clearance certificate (MCC) and travel authority (TA);
- c. Develop and promote the localized processing system consistent with the IATF guidelines; and
- d. Monitor the status of LSIs particularly when they reached their destination; among others.

3.2 For DILG Field Offices

For the purpose of policy assessment and reporting to the National Task Force, all DILG Regional Directors, through their concerned DILG-OFW Operations Desk Officers and in coordination with their respective Local Task Force Against COVID-19, are instructed to:

- a. Conduct an **Inventory of the Health Protocols Adopted by the provincial government units and the HUC/ICC** in their areas of jurisdiction. Due to the urgency of the matter, all DILG Regional Officers are directed to submit the Inventory using the spreadsheet (sample in Annex A) that can be accessed through **bit.ly/LocalHealthProtocols not later than 19 June 2020.**
- b. Regularly update the Database for Locally Stranded Individuals using the New Guide on the Encoding of LSIs (see ANNEX B).
- c. Coordinate with the Regional Task Force (RTF) concerned on the instruction of the Inter-Agency Task Group Chair for the RTF to establish an Incident Management Teams (IMTs) to address incidences that exacerbate the plight of LSIs, such as sudden cancelation of flights.

- 4.0 For inquiries, please contact the National Barangay Operations Office through email dilgofwdesk@gmail.com and telephone number (02) 8876-3454 local 4406.
- 5.0 For utmost compliance.



BERNARDO C. FLORECE, JR.
Undersecretary for Peace and Order

REFERENCE:

- *National Task Force Against COVID-19 Order No. 2020-02, dated 13 May 2020, with the title "Operational Guidelines on the Management of Locally Stranded Individuals (LSIs)*
- *DILG Memorandum Circular No. 2020-075, dated 23 April 2020, with the title "Establishment of DILG Overseas Filipino Workers' (OFW) Desk and Designation of DILG-OFW Desk Officer at the Region, Province, Highly Urbanized City (HUC) and Independent Component City (ICC)"*
- *DILG Memorandum Circular No. 2020-087, dated 21 May 2020, with the title "Duties and Responsibilities of Local Government Officials, DILG Regional Directors, and Field Officers, Philippine National Police, and Others Concerned on the Management of Returning Overseas Filipinos and Locally Stranded Individuals*

ANNEX B

GUIDE ON THE ENCODING OF LSIs IN THE NEW DATABASE

The STG-LSI is regularly updating the numbers of LSIs and their status to the TGRO. Somehow, there is an inconsistency with the report of the Philippine National Police as numbers presented by this Department do not match with them. The EOC-DOOD Unit is also receiving reports of LSIs in some areas but there is no manifestation in the system.

To be more efficient with the database, the EOC-DOOD created a new worksheet with clearer and more precise indicators necessary in generating reports which you will be using starting June 16, 2020. This can be accessed through the link bit.ly/LSIData. Entries in the old database should be migrated to the new database and you are to revisit old entries to provide information to the new indicators.

The worksheet is composed of different tabs for each region and is open for all users. Kindly see to it that you will be encoding the LSIs in your respective region and the C/MLOO of the receiving LGU shall provide for the status of the LSI upon reaching their destination. Exemption to the updating is if the LSI is bound abroad.

A separate tab is provided to summarize the real-time numbers of LSIs encoded per region together with the number of the expected number of LSIs a region will be receiving.

This new database will provide analytics that will be helpful to the STG-LSI in generating:

- a. Profiles of the LSIs
- b. Current number of LSIs
- c. Total number of LSIs assisted

This shall also serve as a decision-making tool for further policies and future related undertakings of the group.