



Republic of the Philippines  
Province of Pangasinan  
**Office of the Governor**  
Capitol Compound, Lingayen, Pangasinan  
Provincial Administrator: 0917-125-1555 Executive Assistant: 0920-918-6016/0918-948-4565  
Admin.: 0917-3114144 / 0920-904-2485  
Email: pgoadm2013@gmail.com



**HON. AMADO I. ESPINO III**  
Governor

July 25, 2020

**LETTER CIRCULAR NO. 2020-0242**

**TO :** All Municipal/City Mayors  
All Municipal/City Tourism Officer  
Provincial Tourism and Cultural Affairs Officer and  
All Others Concerned  
Province of Pangasinan

**FROM :** GOVERNOR AMADO I. ESPINO III

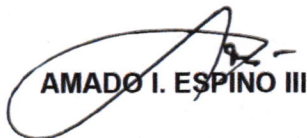
**SUBJECT :** AS STATED

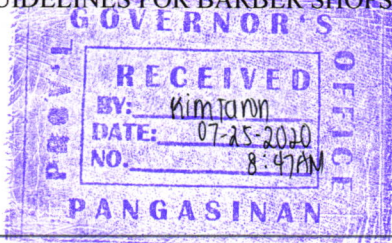
Transmitted herewith is a copy of **Memorandum Circular No. 20-38, series of 2020** from **Honorable Secretary Ramon M. Lopez**, Department of Trade and Industry (DTI) and in the **Advisory of Honorable Secretary Eduardo M. Año**, Department of the Interior and Local Government (DILG), as forwarded by *Honorable Regional Director James F. Fadrihan*, CESO III, DILG, San Fernando City, La Union in his attached Memorandum, **relative to the Updated Guidelines for Barber Shops and Salons**.

In view hereof, all Municipal/City Mayors and all others concerned are hereby directed to observe and to cause the immediate and widest dissemination of the attached in their respective areas of jurisdiction.

For their information, reference and guidance.

Please be guided accordingly.

  
AMADO I. ESPINO III



PGO ADMIN <pgoadm2013@gmail.com>

## Fw: DTI MC NO. 20-38: UPDATED GUIDELINES FOR BARBER SHOPS AND SALONS

1 message

PANGASINAN P.O. <dilgpangasinanr1@yahoo.com.ph>

Fri, Jul 24, 2020 at 7:47 PM

Reply-To: "dilgpangasinanr1@yahoo.com.ph" <dilgpangasinanr1@yahoo.com.ph>

To: DILG PANGASINAN CLUSTER 2 <cluster2pangasinan@yahoo.com>, "DILG PANGASINAN CLUSTER I." <dilgcluster1\_pang@yahoo.com>, "Yahoo Mail.@" <dilgpangasinancluster3@yahoo.com>, "pgoadm2013@gmail.com" <pgoadm2013@gmail.com>

Cc: Calvin Lubrin <calvinnlubrin79@gmail.com>, Paul Lalata <paullacan520@gmail.com>

Sent from Yahoo Mail on Android

----- Forwarded message -----

**From:** "OSD Division" <dilg\_r1\_osd@yahoo.com>

**To:** "DILG ILOCOS NORTE" <ilocosnortedilg@gmail.com>, "Roger Daquiaoag" <dilgilocosnorte@gmail.com>, "DILG ILOCOS SUR" <dilg\_isur@yahoo.com>, "DILG ILOCOS SUR" <dilgisur@gmail.com>, "DILG La Union" <dilg\_lupo07@yahoo.com.ph>, "La Union DILG" <dilglupo2019@gmail.com>, "Yahoo@" <dilgpangasinanr1@yahoo.com.ph>, "DILG Pangasinan Reports 2019" <dilgpangasinanr1reports2019@gmail.com>

**Cc:** "DILG R1 The Regional Director" <dilg\_r1@yahoo.com>, "Benedicta Barnachea" <beth\_barnachea@yahoo.com>

**Sent:** Wed, 22 Jul 2020 at 8:15 pm

**Subject:** DTI MC NO. 20-38: UPDATED GUIDELINES FOR BARBER SHOPS AND SALONS

Sir/ Ma'am,

Please see attached file of the above-stated subject for your information and reference.

Kindly acknowledge upon receipt.

Thank you very much and warm regards!

### **DILG Regional Office 1**

*Local Government Monitoring and Evaluation Division*

Aguila Rd., Brngy. Sevilla, City of San Fernando, La Union

(072) 607-4469

AJDC\_2020-07-22

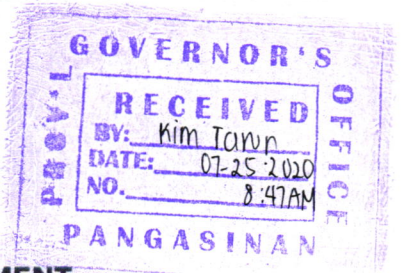


**DTI MC No. 20-38 Updated Guidelines for Barber Shops and Salons.pdf**  
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Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGIONAL OFFICE I**



**MEMORANDUM**

TO : ALL PROVINCIAL DIRECTORS

ATTENTION : PROVINCIAL EODB FOCAL PERSONS

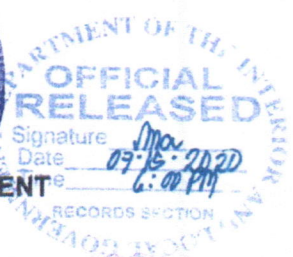
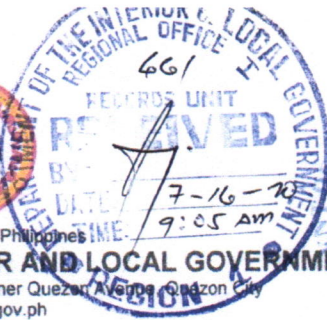
SUBJECT : DTI MC NO. 20-38: UPDATED GUIDELINES FOR BARBER SHOPS AND SALONS

DATE : JULY 16, 2020

PLEASE CAUSE THE WIDEST DISSEMINATION TO ALL CONCERNED THE ATTACHED COPY OF DTI MEMORANDUM CIRCULAR NO. 20-38: UPDATED GUIDELINES FOR BARBER SHOPS AND SALONS PURSUANT TO IATF RESOLUTION NO. 51 SERIES OF 2020, AMENDING FOR THE PURPOSE DTI MEMORANDUM CIRCULAR NO. 20-28 SERIES OF 2020.

  
 JAMES F. FADRILAN, CESO III  
 REGIONAL DIRECTOR

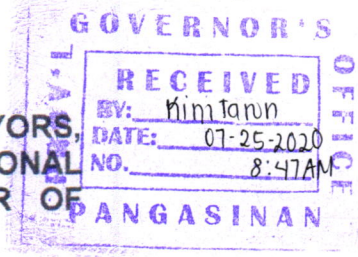
LGMED:RGS  
 EODB: Beth B  
 07.16.2020 



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
 DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City  
 www.dilg.gov.ph

**ADVISORY**  
**JUL 15 2020**

**TO : ALL PROVINCIAL GOVERNORS, CITY MAYORS, MUNICIPAL MAYORS, DILG REGIONAL DIRECTORS, AND THE BARMM MINISTER OF LOCAL GOVERNMENT**



**SUBJECT : DTI MEMORANDUM CIRCULAR NO. 20-38: UPDATED GUIDELINES FOR BARBER SHOPS AND SALONS**

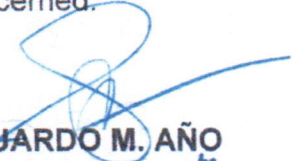
Pursuant to the IATF Resolution No. 51 s. 2020, the Department of Trade and Industry (DTI) has recently issued DTI Memorandum Circular No. 20-38, dated 05 July 2020, otherwise known as the **Updated Guidelines for Barber Shops and Salons**, and amending for the purpose DTI Memorandum Circular 20-28, s. 2020.

Highlighting therein is the expansion in the range of services of barber shops and salons operating in areas under different community quarantine areas, setting a provision on the gradual increase of operational capacity, providing an updated set of guidelines reflecting mandatory protocols and additional control measures, and clarification in the monitoring of compliance.

Further, section 5 of the said DTI Memorandum Circular provides that *non-compliant establishments shall be meted an outright warning and shall be further endorsed to LGU health office.*

Relative thereto, all local government units (LGUs) shall align related-local policies in accordance to the said DTI policy. All DILG Regional Directors and the BARMM Minister of Local Government are directed to cause the immediate and widest dissemination of this Advisory within their respective areas of jurisdiction.

For the guidance and compliance of everyone concerned.

  
**EDUARDO M. AÑO**  
 Secretary





**MEMORANDUM CIRCULAR NO. 20-38**  
Series of 2020

**SUBJECT: UPDATED GUIDELINES FOR BARBERSHOPS AND SALONS  
PURSUANT TO IATF RESOLUTION NO. 51 Series of 2020,  
AMENDING FOR THE PURPOSE DTI MEMORANDUM CIRCULAR  
NO. 20-28, Series of 2020**

**WHEREAS**, the Inter-Agency Task Force on the Management of Emerging Infectious Diseases (IATF), under Section [4](6) of the "Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines with Amendments as of June 03, 2020", has authorized the Department of Trade and Industry (DTI) to implement the gradual increase of operational capacity of specific industries without diminution of the current operational capacity previously allowed;

**WHEREAS**, pursuant to the IATF Resolution No. 41 dated 29 May 2020, the DTI issued Memorandum Circular No. 20-28 (MC 20-28) dated 01 June 2020 otherwise known as the "Guidelines to Follow on Minimum Health Protocols for Barbershops and Salons as Approved by the IATF under Resolution No. 41 dated 29 May 2020";

**WHEREAS**, under Section [4](6)(c) of the IATF "Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines with Amendments as of July 2, 2020", the clause "limited to basic haircutting services" was already deleted and DTI was authorized to issue guidelines that will govern the gradual resumption of other services normally provided by barbershops and salons, to the extent allowed by the minimum public health protocols;

**WHEREAS**, based on the compliance monitoring activities of the DTI, Department of Labor and Employment (DOLE) and Local Government Units (LGUs), barbershops and salons have consistently exhibited 90%-100% compliance rate on mandatory health protocols imposed under MC 20-28 since resumption of operations on 07 June 2020;

**WHEREFORE**, foregoing premises considered, this Memorandum Circular is hereby issued to provide the updated guidelines for the operations of barbershops and salons:

**SEC. 1. Services Allowed** – Barbershops and salons are allowed to perform:

In areas declared under General Community Quarantine, all haircutting services and hair treatment services.

In areas declared under Modified General Community Quarantine, all haircutting and hair treatment services; nail care services; basic facial care such as make-up, eyebrow threading, eyelash extension and facial massage; and other basic personal

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care services such as waxing, threading, shaving, foot spa, and hand spa subject to strict protocol on hand sanitation, face mask and face shields, gloves, and sterilized equipment.

**SEC. 2. Operating Capacity.** – Operating capacities of barbershops and salons shall remain at 30% in areas declared under GCQ and 50% in areas declared under MGCQ until 15 July 2020.

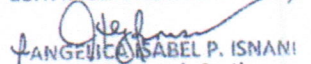
Beginning July 16, 2020, the operating capacity of barbershops and salons shall be increased to 50% in areas declared under GCQ and 75% in areas declared under MGCQ. *Provided that*, venue capacity allows for physical distancing protocols. *Provided further*, that such businesses are compliant with herein prescribed protocols.

**SEC. 3. Mandatory Health Standards and Protocols.** – In addition to the minimum health standards prescribed by the DOH under Administrative Order No. 2020-0015 and the DTI-DOLE Interim Guidelines on Workplace Prevention and Control of COVID-19, owners of barbershops and salons in GCQ and MGCQ areas are required to implement and maintain the following measures:

- a. Strict implementation of a No Face Mask, No Entry Policy
- b. Provision for rubbing alcohol, which can be easily sprayed on the hands of personnel, suppliers and customers prior to entry
- c. Registration with SafePass or staysafe.ph, or administration of a health declaration checklist for the purposes of contact tracing to personnel, suppliers, and customers/guests (see sample health declaration form in Annex A)
- d. Conduct of thermal scanning on all personnel, suppliers, and customers/guests prior to entry. Persons with a temperature higher than 37.5 degrees centigrade shall not be allowed entry
- e. Customers and workers exhibiting symptoms, such as colds, cough, and/or difficulty breathing are politely declined entry
- f. Personnel with COVID-19 symptoms or with exposure to COVID-19 patients shall not be allowed to work;
- g. Chairs allowed to be occupied shall be distanced at least one (1) meter on all sides;
- h. Proper ventilation and exhaust system in the establishment
- i. Restroom is properly sanitized and free of accumulation of trash
- j. Sterilization of equipment or tools and workstation before and after each service
- k. Companions are not allowed entry, unless absolutely necessary

**SEC. 4. Additional Control Measures.** - Barbershops and salons are also enjoined to implement the following measures:


- a. Posting of the following information at the entrance and/or other prominent or conspicuous areas:

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ANGELICA ISABEL P. ISNANI  
Head, Records Section  
Department of Trade & Industry



- i. No mask no entry policy
  - ii. Physical distancing protocols of the establishment
  - iii. Regular sanitation schedule and procedures
  - iv. Maximum number of allowable persons
  - v. Availability of alternative methods of payment, if applicable,
  - vi. Availability of alternative methods of scheduling appointments (e.g. online or via text)
  - vii. Client-personnel interaction protocols
  - viii. Enforcement measures in a manner consistent with the law for clients who refuse to comply with protocols
  - ix. Health declaration forms or registration with SafePass or staysafe.ph
- b. Enforcement of the following protocols concerning employees in the workplace:
- i. No wearing of pieces of jewelry (e.g. rings, bracelets, watches, earrings, exposed body piercings)
  - ii. Wearing of closed shoes
  - iii. Observance and enforcement of client-personnel interaction protocols
  - iv. Frequent handwashing/sanitizing
  - v. Conduct of temperature check after each work shift
  - vi. Wearing of personal protective equipment (PPE) including, but not limited to:
    - 1. Face mask
    - 2. Face shield or eye protector
    - 3. Disposable Hand Gloves
    - 4. Hair caps
- c. Enforcement of the following protocols concerning equipment found in the workplace:
- i. Floor mat or foot bath with disinfectant
  - ii. Provision of small trays to customers for payment
  - iii. Pieces of furniture that are made of porous materials covered in plastic for ease of sanitation
  - iv. Observance of the proper disposal of single-use equipment (e.g. cotton balls, popsicle sticks, tissue)
  - v. Personal effects of personnel placed in plastic bags stored in an areas inaccessible to clients
  - vi. Face masks readily available for sale, or otherwise, to clients
  - vii. Visible markings on the floor and unusable chairs for guidance of clients
- d. Placing of the following at the entrance:
- i. A system where the personal effects of clients including bags, jackets, and gadgets are disinfected and deposited in secured and sanitary plastic bags
  - ii. Face shields to be distributed to clients if they availed shampoo services

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ANGELICA ISABEL P. ISNANI  
Head, Records Section  
Department of Trade & Industry

**SEC. 5. Compliance Monitoring.** – To eliminate bureaucracy, no accreditation shall be necessary before an establishment may be allowed to operate. The resumption of and continued operations of salons and barbershops shall be subject to their proprietors' compliance with the proper health protocols set. Further, their compliance shall be assessed through a post-audit mechanism.

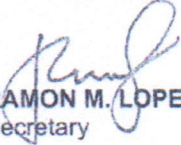
Non-compliant establishments on any of the mandatory health protocols indicated in Section 3 of this Circular shall be meted an outright warning and shall be further endorsed to the LGU health office. Establishments that have failed to completely comply shall be temporarily closed down to correct their deficiencies. Reopening shall be allowed only upon compliance to the prescribed minimum health protocols.

**SEC. 6. Repealing Clause.** – All other provisions of MC 20-28 that are inconsistent with this MC are hereby amended accordingly.

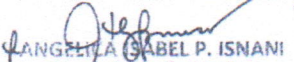
**SEC. 7. Separability Clause.** – If for any reason, any part or provision of this Circular be declared invalid, any part or provision not affected thereby, shall remain in full force and effect.

**SEC. 8. Effectivity.** – Given the presence of a public health emergency, this Memorandum Circular shall take effect immediately upon its publication and filing with the University of the Philippines Law Center and shall remain in effect until the state of public health emergency is lifted.

Issued on 05 July 2020

  
**RAMON M. LOPEZ**  
Secretary

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ANGELITA ISABEL P. ISNANI  
Head, Records Section  
Department of Trade & Industry



## ANNEX A

## Customer Information and Health Checklist

Name of Customer<sup>1</sup> (Optional): \_\_\_\_\_ Mobile # (Required): \_\_\_\_\_ Temperature: \_\_\_\_\_

Name of Companion, if any (Optional): \_\_\_\_\_ Mobile # (Required): \_\_\_\_\_ Temperature: \_\_\_\_\_

		Client		Companion	
		Yes	No	Yes	No
1. Are you experiencing: (nakakaranas ka ba ng:)	a. Sore throat (pananakit ng lalamunan / masakit lumunok)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	b. Body pains (pananakit ng katawan)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	c. Headache (pananakit ng ulo)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	d. Fever for the past few days (Lagnat sa nakalipas na mga araw)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you worked together or stayed in the same close environment of a confirmed COVID-19 case? (May nakasama ka ba o nakatrabahong tao na kumpirmadong may COVID-19 / may impeksyon ng coronavirus?)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you had any contact with anyone with fever, cough, colds, and sore throat in the past 2 weeks? (Mayroon ka bang nakasama na may lagnat, ubo, sipon o sakit ng lalamunan sa nakalipas ng dalawang (2) linggo?)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Have you travelled outside of the Philippines in the last 14 days? (Ikaw ba ay nagbyaha sa labas ng Pilipinas sa nakalipas na 14 na araw?)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

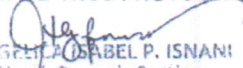
I hereby authorize [name of establishment], to collect my data indicated herein for the purpose of effecting control of the COVID-19 infection. I understand that my personal information is protected by RA 10173, Data Privacy Act of 2012.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Client)Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Companion)

Service Availed:	Date and Time Served:	Name of Attending Staff:	Seat Number/Location:

<sup>1</sup> We encourage customers to register with SafePass, staysafe.ph, or any IATF-endorsed contact tracing and contact monitoring application

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ANGELITA ISABEL P. ISNANI  
Head, Records Section  
Department of Trade & Industry